

Board of Directors

45800 Hanford Road
Canton, MI 48187
Telephone: (734) 453-2022

BOARD MEETING OF THE BOARD OF DIRECTORS Wednesday, August 19, 2020 AT 7:00 PM

Members: Pres. Ron LeTourneau, Vice Pres. Jeff Barszcz, Treas. Sandy Latack, Sec. Pam Turek, Dir. Barbara Carson, Dir. Beth Myers, Dir. George Kruczek, Dir. Bob Parker, Dir. Nate Rebeck and Dir. Gretchen Harrington

Present: Ron LeTourneau, Jeff Barszcz, Pam Turek, Beth Myers, Barbara Carson and Nate Rebeck

Present: **Telephone Call In:** George Kruczek and Gretchen Harrington

Absent: Bob Parker and Sandy Latack

Also present: Dorothy Pape (Acting General Manager) and Ken Zakalowski (Maintenance Manager)

Meeting called to Order by: Ron LeTourneau at 7:04 pm

HOMEOWNERS – none – COVID19 restrictions of 10 people inside

APPROVE MINUTES: July 15, 2020 Board Meeting Minutes. Motion made by: Barbara Carson, Supported by: Beth Myers. All in Favor: Motion Carried.

REPORTS

A. President

- Will draft an article for the September Newsletter about joining the Board of Directors. The article is to include facts about the Board, term of service, time commitment, committees, mission statement, diversity of qualifications and experience, and need for strong commitment to maintain Sunflower as a desirable and safe place to live.
- The Board accepted Laura Fowler's and Sandy Latack's resignation.

B. General Manager –

- Eleven rentals for August were cancelled and refunded. All events for September and October are cancelled.
- As of today, 26 homeowners have not paid their dues in full. 2 lots will receive a lien if they do not pay by October 1st.
- There will be 5 two-year Director's positions on the ballot in November.

C. Maintenance

- Completed monthly preventive maintenance at both clubhouses
- Tennis, basketball and pickleball court repairs are complete. Goddard Coatings did an excellent job.
- Checked pool operation and equipment daily. Cleaned decks.
- A/C condensers cleaned.
- Sprinkler systems at both clubhouses are now working correctly after numerous part replacements.

- Receiving bids to replace coping stones and tile at the Hanford Pool. One bid received for \$14,880.00. More bids anticipated.
- Pool deck concrete work can be completed after the coping/tile repairs.
- Gainsborough Pool backwash drain is still blocked. Waiting for Canton Township to review and advise.
- Gainsborough shower room floor project should be starting this October, pending the final report from a structural engineer.
- Clean Cut to check on issues in Hanford Commons and Barrie Park regarding weed whacking under trees.
- Memorial Garden maintenance discussed.
- The “bubbling” on the Hanford Commons walking path at Tonda’s bridge to be repaired.

D. Treasurer

- Working on the 2021 operating and reserve budgets.

E. Newsletter

- September Newsletter will go to the printer September 1-3. Waiting to include tally of ballots for the Bylaw amendments. The directories will also be delivered in September.
- **Motion made by Jeff Barszcz for 3 inspectors: Pamela Turek, Board Secretary, Dorothy Pape, Acting General Manager, and Chuck Lang, Member at Large, to be appointed as the committee to count votes on the Amendment to the Amended and Restated Bylaws. Supported by: Barbara Carson, All in Favor : Motion Carried**

COMMITTEE REPORTS

A. Communication Committee

- The website is being updated. There will be a new tab for Board Meeting Minutes.

B. Social Committee

- Because of the COVID19 restrictions we will not have Trunk or Treat this year.
- The 11:00 am to 12:00 pm pool athletic swim was very well received. We would like to consider adding water aerobics next year.

C. Common Grounds Committee

- Working on replacing 11 dead trees that were removed last year in Hanford Commons.

D. Road Committee

- Work on subdivision streets has started with marking, cutting and replacement. The Township selected 28 sites for repair.

E. Sign Committee-

- A custom setup to take the solar panel off the ground and a new controller will be in place on Friday the 21st.

OLD BUSINESS

NEW BUSINESS

- A.** Three bids will be obtained for the coping stone repair at the Hanford Pool and then an email vote will be taken.

ADJOURN:

Motion made by: Barbara Carson, Supported by: Gretchen Harrington, All in Favor: Motion Carried