

Board of Directors
Sunflower Village Homes Association

BOARD MEETING via ZOOM
Wednesday, December 9, 2020 AT 7:06 PM

Members: Pres. Ron LeTourneau, Vice Pres. Jeff Barszcz, Sec. Pam Turek, Treas. Nate Rebeck, Dir. Barbara Carson, Dir. George Kruczek, Dir. Bob Parker, Dir. Gretchen Harrington, Dir. Chuck Lang and Dir. Bill Meeks

Present: Ron LeTourneau, Jeff Barszcz, Barbara Carson, Bob Parker, Nate Rebeck, Chuck Lang, Pam Turek, Bill Meeks and Gretchen Harrington

Absent: George Kruczek

Also Present: Dorothy Pape (Assistant General Manager), Beth Myers (General Manager) and Ken Zakalowski (Maintenance Manager)

Meeting called to Order by: Ron LeTourneau at 7:06 pm

HOMEOWNERS: There were eleven residents attending on Zoom.

HOMEOWNER Q&A

- None

APPROVE MINUTES: November 18, 2020 Board Meeting Minutes. Motion made by: Chuck Lang, Supported by: Jeff Barszcz, All in Favor: Motion Carried.

REPORTS

A. President

- No report

B. General Manager

- 15 Rentals were cancelled for the month of December. 5 of those were under deposit and were refunded. One was transferred to 2021.
- 2021 Dues and Election Ballot: 289 ballots were cast (250 last year) - The breakdown of the vote is as follows:
 - 2021 Dues: \$270 dues - 266 votes
 - \$275 dues - 21 votes
 - No amount – 2 votes

Board Positions: Barbara Carson, Khalil Kandah, Pat Mulcahy, Melissa Lichtman and Mary Waxer-Leto were elected to a 2-year term as Board Directors.

- 2021 Dues statements have been printed and will be mailed this week.
- Christmas Light Contest: Judging will take place on Saturday, December 19 between 6 and 9 PM. Prizes will be given as follows:
 - 1st Place - \$50 Target gift card (one for North of Warren & one for South of Warren)
 - 2nd Place - \$25 Target gift card (one for North & one for South)

Honorable mention (up to 6 sub-wide) - Sunflower Pool Guest Pass

- Someone created a clearing in the woods between Maidstone and Spinning Wheel. Ken posted a sign advising the offenders to clean out their property or we would remove it and it would be discarded. A similar message was posted to Facebook.
- Snowmobile tracks were found in the commons area leading up to a resident's home. The Canton Police spoke with the homeowner and advised motorized vehicles, including Snowmobiles were not permitted in any public or private common grounds.
- Resident agent forms have been filed and accepted by Lansing.
- The Girl Scouts are asking when they will be able to resume meeting. The troop has 4-5 girls plus a leader so it's less than 10 people. Bookclub is asking the same thing – the bookclub currently has 8 members. The board will take it under advisement when the state allows indoor gatherings again.

C. Maintenance

Work completed at Hanford Clubhouse:

- Completed monthly PM.
- Repaired faulty filters from the pump room that were causing leakage into the guard room.
- Installed PVC drain lines from the filters to the sump pit.
- Winterized the tennis court.
- Met with NeverBlue (IT company) to resolve IT issues.
- Met with Comcast Business to install new phone system and backup battery system for the phone internet.

Work completed at Gainsborough Clubhouse:

- Completed monthly PM
- Removed leaves from gutters around the building.
- Winterized Pickleball courts.
- Metro sewer completed cleaning and flushing out the pool backwash drain line. Recommend we run a camera down the line again at the end of next season to see if any new buildup is occurring.
- Replaced batteries in 3 thermostats.

Gainsborough Floor Project:

- Waiting on Parris Construction Co. to establish a timeline for work.

Clean Cut was contacted to obtain an estimate of what services would be required to remove the lava rocks and restore the damage to the woods behind the Gainsborough Pool to a natural state.

Upright Fence was contacted again regarding the pool fencing heaving and the additional gate installation. Per the office, they are still behind in 2020 scheduled work, and cannot provide an estimator at this time. Work is now scheduled for the Spring of 2021 and is on the calendar for a reminder call in February.

D. Treasurer

- Budget is on track.
- Transfer was successfully completed into the Reserve Fund.

E. Newsletter

- January's newsletter will be sent the second week of January due to the holiday schedule.
- 2021 ad contracts have been slow to come in.
- It was requested that all residents enter their full names on screen if attending a Zoom meeting.

COMMITTEE REPORTS

A. Communications Committee

- Nothing at this time

B. Social Committee

- Christmas light contest on December 19th
- Virtual snowman building contest for children will continue for January and February.

C. Common Grounds Committee

- Nothing at this time

D. Roads Committee

- Waiting for information from the Township if participation will be available in 2021 for additional road work.

D. Snow Removal

- Used salt one time so far this year at some intersections.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN: Meeting adjourned at 7:24 p.m. Motion made by: Barbara Carson, Supported by: Jeff Barszcz, All in Favor: Motion Carried