

**Board of Directors
Sunflower Village Homes Association**

**GENERAL BOARD MEETING in person and ZOOM
Wednesday, August 18, 2021 AT 7:00 PM**

Members: Pres. Jeff Barszcz, Vice Pres. Bob Parker, Treas. Chuck Lang, Asst. Treas. Melissa Lichtman, Sec. Pam Turek, Dir. Barbara Carson, Dir. Gretchen Harrington, Dir. Khalil Kandah, Dir. Bill Meeks, Dir. Patrick Mulcahy, and Dir. Mary Waxer-Leto

Present: Jeff Barszcz, Chuck Lang, Barbara Carson, Gretchen Harrington, Khalil Kandah, Melissa Lichtman, Bob Parker, Pam Turek, Pat Mulcahy and Mary Waxer-Leto

Absent: Bill Meeks

Also Present: Beth Myers (General Manager), Dorothy Pape (Asst. General Manager) and Ken Zakalowski (Maintenance Manager)

Meeting called to Order by: Jeff Barszcz at 7:02 p.m.

HOMEOWNERS: There were no homeowners attending in person.

GENERAL MEETING:

APPROVE MINUTES: July 21, 2021 Board Meeting Minutes. Motion made by: Barbara Carson Supported by: Bob Parker. All in favor: Motion Passed

Abstain: Pat Mulcahy and Melissa Lichtman

REPORTS

A. President – None at this time

B. General Manage

1. Rentals for August: Hanford – 7 Gainsborough – 1 Scouts – 2
11 rentals were cancelled last year at this time.

2. Coming Events:

September 26 – Bike Rally

October 16 – Trunk or Treat

November 17 – General Meeting for all members (in conjunction with Board Meeting)

3. 2021 Dues:

As of today, 24 homeowners have not paid their dues (compared to 26 as of this time last year). 1 of the 24 who have not paid in full is on a payment plan, 6 are on Attorney payment plans, 2 owe late fees, 9 owe \$375, 4 are on partial payment plans and 2 owe for 2 years.

4. Will begin working on the 2021 budget. Board will need to review it and determine what increase they would like to seek. Considerations include \$10/homeowner for road fund, increase in minimum wage for summer staff, and increase to costs of general commodities.

5. The office is looking into the possibility of accepting Visa and Mastercard. There will be a fee associated with accepting credit cards and per our attorney, this fee may be passed directly to the homeowner using a credit card with advance notice.

C. Maintenance Manager

Work Completed at Hanford Clubhouse:

- Weekly check of the clubhouse for problems.
- The ceiling in the meeting room was painted and carpet was cleaned.
- Monitored pool operations.
- Arts tree service was contacted to take care of multiple limbs down after a storm.
- Minor repairs including lock on women's rest room and light fixtures on building.

Work completed at Gainsborough Clubhouse:

- Weekly check of the clubhouse for problems.
- Minor repairs including replace toilet flapper, worn out receptacles and leaking water lines.
- Monitored pool operations.

Pool Issues

Water at Gainsborough was cloudy and pool could not be opened for swimming. Aquatic Source came out and tried clarifier. When that didn't work, they replaced the sand in the sand filters to a finer grain sand. Pool has been open since with no issues.

All pools have since been operating well.

D. Treasurer

Motion made by: Jeff Barszcz to approve treasurer's report as of 08/12/2021, Supported by: Barbara Carson. All in favor. Motion carried.

E. Newsletter

Is ready for printing.

COMMITTEE REPORTS

A. Communications Committee

Meetings are now open for in-person attendance.

B. Social Committee

Activities: Bike Rally was voted on via email with the cost of \$175. Vote passed.

Hobby Board Game Night (card games included) to all residents at the Hanford Clubhouse starting October 12th. The event would run from 7pm-9pm. Games and cards will be provided by the Harrington Family and residents can also bring their own.

Motion by Chuck Lang for approve a budget of \$375 for Trunk and Treat. Supported by Khalil Kandah. In Favor: Parker, Lang, Lichtman, Turek, Carson, Kandah, Mulcahy, Waxer-Leto. Opposed: Barszcz, Harrington Motion passed.

C. Common Grounds Committee

Nothing at this time – will meet in September or October to walk the grounds.

D. Roads Committee

Will schedule a meeting to walk the subdivision and review panels that are in need of repair.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN: Meeting adjourned at 7:57 p.m. Motion made by: Barbara Carson ,

Supported by: Gretchen Harrington. All in Favor: Motion Carried