

**Board of Directors
Sunflower Village Homes Association**

**GENERAL BOARD MEETING
Wednesday, October 20, 2021 AT 7:00 PM**

Members: Pres. Jeff Barszcz, Vice Pres. Bob Parker, Treas. Chuck Lang, Asst. Treas. Melissa Lichtman, Sec. Pam Turek, Dir. Barbara Carson, Dir. Gretchen Harrington, Dir. Khalil Kandah, Dir. Bill Meeks, Dir. Patrick Mulcahy, and Dir. Mary Waxer-Leto

Present: Chuck Lang, Barbara Carson, Gretchen Harrington, Khalil Kandah, Melissa Lichtman, Bob Parker, Pam Turek, Pat Mulcahy and Mary Waxer-Leto

Absent: Jeff Barszcz and Mary Waxer-Leto

Also Present: Beth Myers (General Manager) and Ken Zakalowski (Maintenance Manager)

Meeting called to Order by: Bob Parker at 7:02 p.m.

HOMEOWNERS: Francisco(Chico)Rodriguez

GENERAL MEETING:

APPROVE MINUTES: September 15, 2021 Board Meeting Minutes. Motion made by: Barbara Carson Supported by: Bill Meeks, All in favor: Motion Passed

Abstain: Patrick Mulcahy, Melissa Lichtman and Pam Turek

REPORTS

A. President – Absent - No reports

B. General Manage

1. Rentals for October. 3 weekend rental at Gainsborough
3 weekend rentals at Hanford
1 hourly rental at Hanford
1 civic rental at Hanford
Scouts are getting organized and starting to meet again.

2. Coming Events:

- November 17 – General Meeting for all members (in conjunction with Board Meeting)
- December 18 – Christmas Decoration Contest

*3. Christmas Decorating Contest – we are seeking two volunteers to judge this contest. Please notify the office if you know of anyone who may be interested.

4. 2021 Dues:

We have 18 residents who are not paid. Seven are at \$375, four owe partial payments and seven with liens or attorney payment plans.

5. 2022 Board:

There will be three open seats on the 2022 boards. Anyone who is interested in filling these seats may petition the board in January.

6. Clubhouse cleaning – we would like to ask someone to check the clubhouse between rentals and do any missed cleaning. Currently Beth, Dorothy and Ken are doing it. We had a resident previously but they now have full time employment.

7. RFP for Weed and Feed has been received. Four companies were asked to bid and only True Green responded that they were interested in the contract.

8. AT&T raised our rates for phone service at Gainsborough to over \$300/month. We bundled our services with WOW to include internet and phone for an additional \$20/month. Service is scheduled to be converted Friday.

9. The Cub Scouts are interested in doing the park stencils as their project. We would need to purchase the stencils, which would be approximately \$300. Looking to do this in the spring

Motion made by Barbara Carson to purchase stencils and have the Cub Scouts mark entrances to all parks. Supported by: Khalil Kandah. All in favor: Motion Passed

C. Maintenance Manager

Work Completed at Hanford Clubhouse:

- Walk through building on Mondays after weekend rentals to check for problems.
- Monthly preventive maintenance performed at both clubhouses, including resetting outdoor timers.
- CintAs performed system check of fire panel, fire extinguishers, emergency lights and exit lights.
- American Sprinkler winterized the lawn sprinkler system.
- Patched and painted hole in wall near fireplace, left there after a rental.
- Replaced 2 Metal Halide bulbs in parking lot light poles, and cleaned the light pole lenses in parking lot.
- Replace broken spring in one of the round table leg retention pin assembly.
- Hagopian came and cleaned clubhouse carpet.
- Pumped down water level in main pool after rainstorms.

Work completed at Gainsborough Clubhouse:

- Check pool operations and equipment, including tarping the lounge chairs for the winter.
- Aquatic Source completed caulking the pool perimeter and Clearwater closed the pool.
- Touched up paint on lower walls in the basement hall area.

Still in limbo with concrete companies, they are pushing to complete jobs they already have lined up. No one is available to give us quotes.

We have a leaking hot water storage tank in the Hanford pump room. This supplies hot water to the whole building, shower rooms, restrooms, and kitchen. Five plumbing companies have been contacted to bid, but only Horton Plumbing came out to look at the job, and quoted the job at \$5,246.00. Called Horton's and placed a deposit so they can put us in the schedule. \$2,623.00.

D. Treasurer

Motion made by: Patrick Mulcahy to approve treasurer's report as of 10/14/2021, Supported by: Gretchen Harrington. All in favor. Motion carried.

E. Newsletter

Will be sent to the printed tomorrow. Contains the ballot and information pertaining to dues increase.

COMMITTEE REPORTS

A. Communications Committee

Meetings are now open for in-person attendance.

B. Social Committee

Trunk and Treat was a success.

C. Common Grounds Committee

Nothing at this time – A committee meeting will be scheduled.

D. Roads Committee

Canton Township was asked if any additional funding for road work would become available – Township replied not at this time. Same request was made to Wayne County – waiting for response.

E. Snow Removal

Salt has not been ordered yet.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURN: Meeting adjourned at 7:32 p.m. Motion made by: Barbara Carson, Supported by: Gretchen Harrington. All in Favor: Motion Carried