

**Board of Directors
Sunflower Village Homes Association**

**GENERAL BOARD MEETING
Wednesday, March 16, 2022 AT 7:00 PM**

Members: Pres. Bob Parker, Vice Pres. Khalil Kandah, Treas. Melissa Lichtman, Sec. Pam Turek, Dir. Barbara Carson, Dir. Jeff Barszcz, Dir. Patrick Mulcahy, Dir. Mary Waxer-Leto, Omar Hashwi, and Lori Rysdorp

Present: Bob Parker, Khalil Kandah, Melissa Lichtman, Pam Turek, Pat Mulcahy, Mary Waxer-Leto, Omar Hashwi

Absent: Jeff Barszcz, Barbara Carson and Lori Rysdorp

Also Present: Jennifer Lewis (Office Manager) Ken Zakalowski (Maintenance Manager)

Meeting called to Order by: Bob Parker at 7:00 p.m.

HOMEOWNERS - 10 Minutes

Ken Jasin– Fire route sign on Woodmere and Hanford needs to be repaired. Dogs need to be on a leash.

Ed Ringler- Sump line drainage issue-questioned time line.

Sierra and Sean Gillis- asked about placing flyer on bulletin board. Question about lawsuit against the board was asked. The board is unaware of any lawsuit.

Rich Downing-asking for resignation of two Association members

GENERAL MEETING:

APPROVE MINUTES: February 16, 2022 Board Meeting Minutes. Minutes approved by Pat Mulcahy, Supported by Omar Hashwi, All in Favor: Motion carried.

Abstain:

REPORTS

A. President – Introduction of Jennifer Lewis new office manager

B. General Manage

1. Rentals for February (figures in parenthesis are 2021 figures):

Gainsborough:

\$275 rentals – 1 (2)

Scout troops – 10 (19)

Hanford:

\$275 rentals – 1 (6)

Civic rentals – 0 (1)

2. Coming Events –

April 9 – Egg Hunt (Hanford Commons), 1:00 PM

May 12-14 – Spring Garage Sale

May 28 – Pools Open at Noon

3. 2022 Dues

As of 3/16, 1,503 (90%) have paid their 2022 dues (compared to 1,022 (60.7%).

4. Payment Plans

We currently have 15 homeowners on a payment plan for their 2022 dues.

5. Renewal applications have been sent to all 2021 lifeguards. Lifeguards will be contacted within the next couple weeks.

C. Maintenance Manager

Work Completed at Hanford Clubhouse:

- Walk through the clubhouse on Mondays to check for problems.
- Completed monthly preventive maintenance for March at both clubhouses.
- Pick up newsletters from Greko Printing.
- Pro Concrete Leveling came out on Friday the 11th, to look at the pool deck, unfortunately there was snow on the deck, and they will be back out the end of this week to give us a quote.
- Bratcher Electric is scheduled to replace the service panel in the pump room on Monday 28th 2022.

Work completed at Gainsborough Clubhouse:

- Check the clubhouse on Mondays for problems.
- Shovel and salt walks after snowstorms.
- Met with Hydro Corp to re-inspect the backflow preventer installation.
- Looked for a reported dead deer behind Gainsborough clubhouse. After locating the deer, took photos and reported it to the DNR, waiting for a response.

Hanford Fire Panel

CintAs was out on March 11th to service our fire alarm panel, the tech tested all initiating and annunciating circuits, tested battery voltage, 120 supply voltage and monitoring circuit voltage.

He found the monitoring output voltage on the low side, which indicates the circuit board is failing. The fire panel would not clear the trouble indicator on the panel. Recommends we replace the panel. He will send a report.

I had Horton Plumbing come out and push a camera snake through the storm sewer in the commons behind Swanmere and it's full of tree roots. Waiting on a decision to have them jet the drain to remove the roots.

Talked with Bob about sign at Warren & Beck, Vivid is supposed to be out this week to correct issues.

I've called many concrete/leveling companies:

- D'Angelo Concrete was also out on the 11th to look at the pool deck, they will not be able to help us with any concrete replacement, they were recommended by Clearwater Pools.
- I also called Aquatic Source for their recommendations; Joe stated that the contractor they work with is already booked for the year.
- Kearns Construction – left message, no return call.
- Saladino Construction – no answer, busy signal.
- Gatlinbyrd Cement – talked with Matthew, supposed to call back – no return call.
- A-1 Concrete Leveling – Talked with Shelley, Eathon to call and schedule to look at project.

If anyone has recommendations on companies, they have dealt with I would appreciate the information.

D. Treasurer – Motion to approve Treasurer Report made by: Omar Hashwi and Supported by Khalil Kandah. All in Favor : Motion Carried

- E. Newsletter** – Add reminders: Tree Trimming 7 feet up. Add Wayne County phone number so residents can call to have street side trimmed. Dogs need to be on leash. Website is being updated. Soon Facebook will be also.

COMMITTEE REPORTS -

- A. Communications Committee** - Mary and Lori are updating the website and Facebook
- B. Social Committee** – Working on picnic: ordering tents, tables and chairs
- C. Common Grounds Committee**- Opening sport courts. Lights on sign at Warren and Beck will be replaced.
- D. Roads Committee** – Township made recommendation for roads. Asked for information on where to go. There are roads that are falling apart.

Corner of Gainsborough and Admiralty the walkway crossing sidewalk is lifting. Talking with the township about it but, we will probably be responsible to pay.

OLD BUSINESS

Drainage Issue- Resident's yard has water. Bob went to check: Neighbor has pool and run off might be the problem. Hope this issue is resolved.

NEW BUSINESS

ADJOURN: Meeting adjourned 7:45 p.m. Motion made by: Pat Mulcahy, Supported by: Mary Waxer-Leto . All in Favor: Motion Carried