

**Board of Directors  
Sunflower Village Homes Association**

**GENERAL BOARD MEETING  
Wednesday, September 21, 2022 AT 7:00 PM**

**Members:** Pres. Bob Parker, Vice Pres. Khalil Kandah, Treas. Melissa Lichtman, Sec. Pam Turek, Dir. Barbara Carson, Dir. Jeff Barszcz, Dir. Patrick Mulcahy, Dir. Mary Waxer-Leto, Dir. Omar Hashwi, Dir. Lori Rysdorp and Dir. Chico Rodriguez

**Present:** Bob Parker, Khalil Kandah, Melissa Lichtman, Pam Turek, Jeff Barszcz, Lori Rysdorp, Barbara Carson, Omar Hashwi, Chico Rodriguez Patrick Mulcaahy and Mary Waxer-Leto

**Absent:** None

**Also Present:** Jennifer Lewis (Office Manager), Elizabeth Miller (Asst. Manager) and Ken Zakalowski (Maintenance Manager)

**Meeting called to Order by:** Bob Parker at 7:01 p.m. – Asked for no cell phones or recording.

**HOMEOWNERS - 10 Minutes –7 residents present –**

**Tavis McDonald** – Wants more communication. He was unaware of the web site and told to phone the office, email the office, or attend a meeting. All phone numbers are in the newsletter.

Asked about the dues increase. Our Treasurer explained with a report that is in the minutes.

**Andy Kramer CPA** - Offered proposal to review and prepare taxes.

**Ryan McMahon** – Asked about lawn services by Fellow’s Creek and drains. Will check--we think that is Wayne County property.

**APPROVE MINUTES:** Motion to approve August 17, 2022 minutes made by: Barbara Carson , Supported by: Omar Hashwi . All in favor. Motion Carried

**Abstain:** Mary Waxer-Leto and Patrick Mulcahy

**REPORTS**

**A. President** - Nothing at this time.

**B. General Manager**

1. Rentals for September (numbers in parenthesis are 2021 figures for comparison)

Gainsborough Rentals Hanford Rentals

\$275.00 1 (1) 1 (4)

\$175.00 0 (0) 2 (2)

Civic Rentals 0 (0) 2 (0)

Scout Rentals 8 (?) 0 (0)

Hourly Rentals 0 (0) 0 (0)

• Zero security deposits have been held since last report

2. Coming Events:

• October 15-Trunk or Treat

Approved 9/28/2022

- October 19-Board Meeting
3. Dues
 

2022 Dues	2021 Dues
1661 Homeowner's PAID (98.6%)	1660 (98.5%)
1 Payment Plans	1 Payment Plan
5 Liens	6 Liens
  4. Pools
    - Guest pass income total of \$2964.50 YTD. 2021 guest pass income total \$3219.00.
    - Swim lesson income total of \$9230.00 YTD. 2021 swim lesson income total of \$9080.00 YTD.
    - Gainsborough pool's last day was 8/21/22, which was consistent with last year. Hanford's last day was Labor Day. The pools were open more hours this year versus last year. This includes when hours were condensed after one pool was closed.
  5. Elections
    - For any candidates who want to run for reelection, please submit your biography by October 11 at 2pm.

**C. Maintenance Manager - Ken Zakalowski**

**Weekly check of both clubhouses for problems.**

Daily check of the pool operations and equipment at both pools. Clearwater Pools closed Gainsborough pool on Aug 23.

Monthly preventive maintenance completed at both clubhouses.

Clubhouse rental checklists completed after rentals at both clubhouses.

The bad planks on the bridge to Tonda school have been replaced.

Yearly Fire Safety Inspections of the fire panel, fire extinguishers, exit lights, and emergency lights was completed by CintAs at both clubhouses.

Met with Wayne County engineers about erosion in the creek on the west side of Weathersfield Way, west of the culvert. Have not heard back from them regarding a fix and the cost.

Pest Masters removed a wasp nest in the bushes along the sidewalk on the east side of Weathersfield Way at the culvert.

Art's tree service removed to dead trees along Warren Rd located by the AT&T building, we also had a visit by a Canton township ordinance officer with a complaint about the overgrown weeds in that area. Wayne and I cleaned up the area around the trees and alongside the sidewalk. The officer called AT&T about the overgrowth around their building.

**Gainsborough:**

Found one landscape lighting fixture broken in the front of the sign to the clubhouse. Ordering replacements.

Cleaned up pool deck, removed the signs from the fencing around the pool deck.

Andrew and I stacked all the loungers and chairs from the pool deck, and moved the lifeguard stands to the patio area. Wayne and I covered the loungers and chairs with a tarp and tied down the same.

Cleaned up the lifeguard room, emptied the fridge and unplugged same. Toss out all the garbage. Remove window air conditioner and put it in basement storage.

Wayne and I trimmed and cut back the brush and tree limbs encroaching on the path behind Gainsborough.

Replaced missing drywall in the ceiling of one of the storage rooms in the basement per the fire inspector.

#### **Hanford:**

Replaced leaking 1/4in tubing on the chlorine pump feeding the wading pool.

Clean up pool deck and removed signs from the fencing. Tommy and I stacked the loungers and chairs under the pavilion, also moved lifeguard chairs under the pavilion. Swept up any garbage leftover on the pool deck.

Clean up the lifeguard room, toss all leftover trash, repaired 2 umbrellas with parts from one torn up umbrella.

Removed 1 plastic bottle cap from inside the garbage disposer.

#### **D. Treasurer – Motion to approve Treasurer Report made by: Chico Rodriguez, Supported by Khalil Kandah . All in Favor: Motion Carried**

**Visit [sunflowercanton.com](http://sunflowercanton.com)—Minutes/Treasurers Report to view approved report**

#### **COMMITTEE REPORTS -**

A. **Communications Committee** – Happy with the way everything is going. Great team!

B. **Social Committee** – A *Murder Mystery* evening with hors d’oeuvres was proposed. The idea is under consideration. It was well liked. When approved the Motion was Passed.

**Motion made by: Khalil Kandah to have the Murder Mystery evening not to exceed cost of \$700. Supported by: Barbara Carson. All in Favor: Motion Carried**

Talked about *Trunk & Treat* budget and the need for decorations and candy.

**Motion made by: Chico Rodriguez to purchase decorations (can be reused) and candy not to exceed \$800. Supported by: Jeff Barszcz. All in Favor: Motion Carried**

C. **Common Grounds Committee**- The committee met and did a walk around the two clubhouses and determined what work needs to be done. Samantha will follow up on list.

#### **8/22/2022 - Hanford Clubhouse**

1. Weeds growing in cracks. Sidewalk, parking lot, and by garage. East side of parking lot / sidewalk is worse.
2. West front landscaping bed a. 3 green grasses are good b. Hostas are good c. Red Corabells need trimming d. Tall grasses need to be cut back in fall
3. West five evergreen a. Clean scrubs from under trees b. Remove small stragglers that are growing
4. Roses need to be trimmed and balanced

Approved 9/28/2022

5. Suckers need to be trimmed from all trees in from landscaping
6. Trees in front landscaping could be trimmed and shaped
7. Weeds in brick pavers in front entryway
8. Dead boxwood on right side(east) of entry way
9. East front - Red corabells need to be cut back and shaped. These should not create a hedge
10. Large sucker tree in east corner by office needs to be removed
11. Natural edge should be dug. It has not been done since landscaping was new.
12. 2 bushes at east side door need to be watched. They might be dying
13. AC and generator fenced area is a mess and eye sore. Weeds everywhere. Area should be mulched
14. Grass and weeds on pool deck. Grass growing onto pool deck under fence. An edge should be trimmed all around the pool so grass does not grow under the fence
15. Tree on track North West side needs to be trimmed and weeded
16. Hanford common – grass and weeds growing under evergreens
17. Grass growing into tennis courts. Grass needs to be cut back so grass does not grow onto/into courts.
18. 3 trees by north east corner of pool are in bad shape. Bed area under trees should be cleaned up.
19. Memorial garden needs to be weeded and bushes/trees trimmed

#### **Canton Center Sign**

1. Cut natural edge in landscaping
2. Black eyes Susan's
  - a. Dead on north side
  - b. Rebalance both side

#### **9/20/2022 Gainsborough**

1. Cut back roses on west and east side of entry.
2. Trim Gold Mound Spirea bushes on east and west of entry
3. Cleanup and remove dead Daylilies around large tree on west front side
4. Remove grasses in front of sign. Most are dead and this will clean it up.
5. Cut back Low Juniper plants that's growing onto the sidewalk in front of sign.
6. Light is broke on east side front by steps. Needs replacing
7. Light on right front near porch is bent up. Needs replacing
8. Look into pruning or trimming both Japanese maples
9. Trim or possibly remove the snowball bush on East corner by closet
10. Cut hostas to ground and thin out where needed
11. Cut all tall grasses by pool entry and around pool pathway to ground level and thin out as needed.
12. Cut back all hostas by pool entry and around pool pathway to ground and thin out as needed
13. After tall grasses and hostas are cut then bushes can be trimmed in between to match size of other plants.

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14. Trim up original bush near pool entry gate by bathroom door so to clear walkway to pool gate
15. Trim tree hanging into pickleball court
16. Horizontal pole on pickleball court fence missing behind the basketball net. Multiple fence ties are broken off poles and should be repaired. Remove broken ties so no one gets hurt
17. Trim back brush trees surrounding pickleball court
18. Weeds on pool deck
19. Cut back all tree growth from woods along pathway behind pool
20. Limb hanging over pathway to common behind homeowner's house should be trimmed. Looks to be partly dead.

**D. Roads Committee** – Monies to Township has been paid for 2024. Will need to pay for 2025.  
Will start pricing salt in October.

**Board Meeting Wednesday October 19, 2022 will be at the Hanford Clubhouse.**

**ADJOURN: Meeting adjourned 8:49 p.m. Motion made by: Barbara Carson,  
Supported by: Jeff Barszcz. All in Favor: Motion Carried**