

**Sunflower Village Homeowners Association
Board of Directors
Minutes of General Session Meeting
Wednesday, January 18, 2023**

Minutes of the Board of Directors meeting of the Sunflower Village Homeowners Association, Canton, MI, held at the Hanford Clubhouse, in Canton, MI, at 7:00 p.m. on Wednesday, January 18, 2023.

1. CALL TO ORDER

Board member Khalil Kandah called the meeting to order at 7:00 p.m.

Khalil welcomed everyone, and Board Members introduced themselves. Khalil took this time to introduce the 2023 SVHA Board Officers:

- Melissa Lichtman, President
- Chico Rodriguez, Vice-President
- Khalil Kandah, Treasurer
- Omar Hashwi, Asst Treasurer
- Lori Rysdorp, Secretary

2. ROLL CALL OF OFFICERS/DIRECTORS

a. Officer roll call took place at 7:05 p.m.

Board members present are as follows:

Jeff Barszcz, arrived at 7 p.m.	Present ▾
Richard Downing, arrived at 7 p.m.	Present ▾
Omar Hashwi, arrived at 7 p.m.	Present ▾
Khalil Kandah, arrived at 7 p.m.	Present ▾
Mary Leto-Waxer, arrived at 7 p.m.	Present ▾
Melissa Lichtman, arrived at 7 p.m.	Present ▾
Bill Muse, arrived at 7 p.m.	Present ▾
Chico Rodriguez, arrived at 7 p.m.	Present ▾
Lori Rysdorp, arrived at 7 p.m.	Present ▾
Pam Turek, arrived at 7 p.m.	Present ▾
Unfilled Board Position	Absent ▾

- b. SVHA employees present are as follows:
 - i. None
- c. Homeowner attendees: Ann McGowan, Tom Leach, Debbie Leach, Patrick Parks, Win Webster, Monica Parker, Nate Rebeck, Dino Cacciola, Kavid Low, Paul Eiswerth, Sandy Latack, Peg Downing, Brian Pittowes, Travis McDonald, Barb Carson.

Thank you to all who attended, we hope you found this meeting to be informative. We welcome you back to our next meeting scheduled for Wednesday, February 15, 2023.

3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Approval of the November 30, 2022 Board minutes will take place at the February 15, 2023 Board meeting as there was no quorum for the December 14, 2022 meeting, therefore, the minutes were not able to be approved.

There are no meeting minutes from the December 14, 2022, general meeting because there was not a quorum for that meeting.

4. OPEN FORUM: HOMEOWNERS

Paul Eiswirth, resident, inquired about the ongoing effort for road repair in our subdivision. There was a lot of information explained including the cost sharing option SVHA is currently participating in with Canton Township.

Residents were referred to the SVHA website for the Road Study report created in 2019. Residents can find this information by [clicking here](#).

Paul also mentioned he is interested in being part of the road committee. He was directed to provide his information to a board member after the conclusion of the meeting.

Tavis McDonald asked if there was any way we could do Board Meetings virtually. The board replied that we did try Zoom during Covid but it was a technical nightmare, and we really do not own the equipment to do a quality job at this. Tavis McDonald volunteered to look into equipment for live-streaming meetings and will provide information to Chico Rodriguez. (thank you, Tavis)

5. ASSOCIATION MANAGER'S REPORT

Melissa Lichtman reviewed the Manager's Report with attendees.

Rentals for January (comparison numbers from 2022)

	Gainsborough Rentals	Hanford Rentals
\$275.00	2 (0)	5 (2)
\$175.00	0 (0)	0 (0)
Civic Rentals	0 (0)	0 (0)
Scout Rentals	12 (11)	- ()

Upcoming Events

February 15, 2023, Board Meeting

Dues

2023 Dues	2022 Dues
504 (29.9%)	518 (30.8%)
9 Payment Plans	12 Payment Plans
4 Leins	4 Leins

6. NEW BUSINESS/PRESIDENT'S REPORT

- Melissa Lichtman updated residents on the Gainsborough Clubhouse. We are in the process of applying for our Certificate of Reoccupancy for it. We have a couple of issues identified by the building inspector and the fire inspector. The ceiling in the pool pump room needs to be fully replaced. The board is actively gathering bids and working with the inspector to get this done as soon as possible. They also identified the chair lift located there needs to be operational, it has not been operational for many years. How much that is going to cost the association we do not know right now as we are in the process of gathering bids.

7. TREASURER'S / FINANCIAL REPORT

[Melissa Lichtman presented the 2022 Financial Report](#). Copies were handed out to residents in attendance.

Motion to approve made by Omar Hashwi to approve the Financials as presented by Melissa Lichtman, 2022 Treasurer. Motion seconded by Khalil Kandah.

Jeff Barszcz	Yes ▾
Richard Downing	Abstain ▾
Omar Hashwi	Yes ▾
Khalil Kandah	Yes ▾
Mary Leto-Waxer	Yes ▾
Melissa Lichtman	Yes ▾
Bill Muse	Yes ▾
Chico Rodriguez	Yes ▾
Lori Rysdorp	Yes ▾
Pam Turek	Yes ▾
#11 (unfilled position)	Absent ▾

8. COMMITTEE REPORTS

Active Committees are listed below. Board members were asked which committees they would like to serve on. Residents were invited to participate on committees, excepting the Finance Committee as per our By-Laws, only Board members can serve on this committee.

1. Communications

- a. Chair - Lori Rysdorp; members: Mary Waxer-Leto, Pat Parks (resident), Pam Turek. Residents offered the opportunity to participate. Board answered questions for attendees.

2. Procurement Committee

- a. Chair - Chico Rodriguez, members: Omar Hashwi, Bill Muse, Pam Turek, Jeff Barszczk. Attendees were offered the opportunity to participate, none volunteered at this time.

3. Social Committee

- a. Chair - Melissa Lichtman; members - chair, Mary Waxer-Leto, Jeff Barszcz, Chico Rodriguez. Attendees were offered the opportunity to participate, none volunteered at this time.

4. Common Grounds Committee

- a. Chair - Omar Hashwi; members: Chico Rodriguez, Jeff Barszcz, Khalil Kandah, Mary Waxer-Leto, Melissa Lichtman. Attendees were offered the opportunity to participate, none volunteered at this time.

5. Roads/Snow Removal Committee

- a. Chairman - Khalil Kandah; members: Paul Eiswerth (resident), Melissa Lichtman, Ann McGowan, Chico Rodriguez

6. Finance Committee

- a. Chairman - Khalil Kandah; members: Bill Muse, Melissa Lichtman, Rich Downing
- 7. **Garden Club** - this is a brand new committee, looking for resident volunteers. This committee would help maintain the flowerbeds located around the clubhouses, around the signs located on the corner of Beck and Warren Rd., and near the Canton Center/Sheldon Rd. split. We are looking for about 10 “green thumb” volunteers. Having these helping hands will help reduce our monthly maintenance fees paid to our landscaping company. Please consider volunteering.
 - a. Chairman, Melissa Lichtman - members: Mary Waxer-Leto, Chico Rodriguez

IX. NEW BUSINESS

Melissa Lichtman asked if any attendees were interested in putting their names forth for consideration in filling the open board seat. The position is for one year. Ann McGowan asked to be included for consideration. Ann offered that she has been in the legal field for 35 years, raised two kids in the subdivision, and was on the first road commission to do the Special Assessment District (SAD). She serves as Secretary of AHCCA, AuSable Huron Condominium Campground Association, and now, with her children being grown, is interested in helping out in her community. The board will discuss and vote on Ann’s selection during the Executive Session immediately following the conclusion of this general meeting.

MEETING ADJOURNMENT

Motion by Pam Turek, to approve the closure of the meeting, Motion seconded by Omar Hashwi.

Member voting roll call:

Jeff Barszcz	Yes ▾
Richard Downing	Yes ▾
Omar Hashwi	Yes ▾
Khalil Kandah	Yes ▾
Mary Leto-Waxer	Yes ▾
Melissa Lichtman	Yes ▾
Bill Muse	Yes ▾
Chico Rodriguez	Yes ▾
Lori Rysdorp	Yes ▾
Pam Turek	Yes ▾
#11 - unfilled position	Abstain ▾

NEXT BOARD MEETING

The next monthly Board of Directors meeting will be held on Wednesday, February 15, 2023 at 7 p.m. at the Hanford Clubhouse, 45800 Hanford Rd, Canton, MI

Respectfully Submitted,

Lori Rysdorp, Secretary